

Owner ACH Enrollment Agreement

1. Complete, sign, and date this Agreement. Keep a copy for your records.
2. Place your blank, voided check (with your name pre-printed) at the top of this form or on a separate page. If you do not have permanent checks or to debit a savings account, submit a letter that is typed on the bank's letterhead and confirms (a) your name, (b) bank routing number, (c) bank account number, and (d) type of account (checking or savings). To debit a business account, submit the same letter plus (e) business name and (f) your authority to sign for the account.
3. Give these materials to your property manager/landlord.
4. Your debit day is the **20th day of each month**. If that day is not a banking day, the debit will occur on the next banking day.
5. Your Credit day is the **10th day of each month**. If that day is not a banking day, the credit will occur on the next banking day.
6. To unenroll, contact your property manager/landlord.

Mark Type of Enrollment:

New Enrollment

Bank Account Change

Name:

Daytime Telephone #:

Evening Telephone #:

Address:

City:

State:

Zip:

E-mail Address (for notices including rent reminders):

Amount: \$

Total Due On Account

Bank Name :

Routing # (9-digits) :

Bank Account #:

I authorize my property manager or landlord, to initiate debit and credit entries to my bank account. I understand and agree to the following:

- My debit day is the 20th day of each month (if that day is not a banking day, the debit will occur on the next banking day). A banking day is a business day that is not a US Federal bank holiday. I will be notified of any changes to my debit day.
- In addition to fees assessed to me by my bank, I may be assessed a fee of \$35 for failed payments.
- I acknowledge that debits to my bank account must comply with the provisions of US law.
- I certify I have full authority to enter into this Agreement.

Signature :

Name (printed):

Date:

Place voided check here